

**94230 Cachan**  
**5 à 10 ans d'expérience**  
**Réf : 2503071328**

## Project coordinator

### Ma recherche

---

Je recherche tout type de contrat, sur toute la région Ile de France, dans le Batiment.

### Formations

---

**06/2020** : Bac +5 à Central Queensland University I Sydney, AUSTRALIA  
Master of Project Management

**06/2018** : Bac +3 à School of Architecture and Planning, Anna University I INDIA  
Bachelor of Architecture

### Expériences professionnelles

---

**01/2021 - 12/2023** :

Junior Project Coordinator chez Design Pro L sur Chennai, India

\* Managed the construction of 9 new homes in one year, supervising 3 subcontractors and 10 laborers per project. \* Assisted in creating a budget and tracked spending against it, communicating with stakeholders to monitor and implement the corrections as necessary. \* Reduced concept to completion time by 30% by adopting agile methodologies, which included daily standups, weekly sprints, and a JIRA board. \* Boosted overall efficiency by 20% and reduced resource wastage by 10% by ensuring adherence to the project timeline.

**01/2016 - 12/2017** :

Architect Intern chez Rayan Ibrahim Pvt.Ltd L sur Chennai, India

\* As a part of the interior team, collaborated with Architects, Engineers, and Contractors to create detailed drawings using CAD for residential projects. \* Supervised the construction site daily, which resulted in the project completed on time and with zero errors. \* Prepared the Bill of Quantities for eight (8) projects, and prepared schedule reports for four (4) projects using MS Excel. \* Awarded the Best Intern Award out of a group of 12 interns, for being the top performer for the duration of the internship.

**01/2016 - 12/2016** :

Architect Intern chez Inspiring Spaces L sur Bangalore, India

\* Achieved a 90% milestone completion rate by monitoring the schedule, ensuring weekly reports and tracking meeting minutes. \* Interacted with clients in order to understand their requirements and designed floor plans accordingly, resulting in a 98% project satisfaction rate. \* Created 3D renders using SketchUp and V-Ray with photorealistic details for the interior and exterior of a residential project, in order to help the client visualize the design.

### Langues

---

Anglais (Oral : courant / Ecrit : intermédiaire), Français (Oral : courant / Ecrit : intermédiaire), Tamou (Oral : courant / Ecrit : intermédiaire)

## **Atouts et compétences**

---

Architecture, Bill of Materials, budgeting, construction, construction site, CRM, floor plans, meeting minutes, negotiation, Project Management, Project Planning, residential projects, Risk Management, scheduling, subcontractors, V-Ray