

**Yaoundé**  
**5 à 10 ans d'expérience**  
**Réf : 250327235440**

## **Finance manager and accountant**

### **Ma recherche**

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Je recherche tout type de contrat, dans toute la France, dans le Batiment.

### **Formations**

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Bac +2 à National Polytechnic Institute  
Higher National Diploma in Banking and Finance

Bac +3 à National Polytechnic Institute  
Bachelor's Degree in Banking and Finance

### **Expériences professionnelles**

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#### **02/2022 - à ce jour :**

Graphic Designer, Accountant, Secretary chez Bodilina Graphic And Designing Entereprise sur Yaoundé, Cameroon

health while providing efficient administrative support.

\* Developing and maintaining a consistent visual identity.

\* Manage financial records and advise on financial strategies.

\* Providing efficient administrative support to the management team while addressing challenges and creative solutions.

\* Working closely with marketing, sales, and other departments to achieve company goals with increasing profit margin of 20% annually.

#### **06/2021 - 12/2021 :**

chez Microfinance Le Pelerin S-a sur Yaoundé, Cameroon

Mission: Effective and efficient customer service

\* Assisted the chief customer service officer efficiently.

\* Marketed and sold bank products and services while opening more than 150 bank accounts manually and systematically using NETSOF.

\* Entered daily saving amounts in customers' accounts

respectively using NETSOF.

\* Evaluated over 10 clients demanding for loans while providing them with the loan requirements accordingly.

\* Advised over 50 clients on financial management.

#### **01/2020 - 09/2020 :**

Store Manager chez Mh Company sur Yaoundé, Cameroon

\* Purchased stocks on behalf of the company

\* Entered stocks in the machine using the accounting software SAGE SARI.

- \* Controlled stocks and audited staff accounts
- \* Supervised distribution of outgoing stocks.
- \* Recorded deposits transactions

**01/2017 - 01/2018 :**

Professional Intern chez Nkambe Town Cooperative Credit Union sur Douala, Cameroon  
accounting

- \* Reviewed and validated details of over 25 loan applications.
- \* Produced and submitted complete loan packages.
- \* Inspected account books and updated the accounting system.
- \* Balanced accounts, organized and maintained financial records.

## Langues

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Anglais (Oral : courant / Ecrit : intermédiaire), Français (Oral : courant / Ecrit : intermédiaire)

## Atouts et compétences

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understanding of accounting, Accounting, Bookkeeping, financial records, accounting software, accounting system, administrative support, bank accounts, CREDIT UNION, Banking, advise, Customer Service, financial management, financial modeling, financial strategies, GRAPHIC, finance, financial issues, financial information, financial, marketing, MICROFINANCE, Negotiations, profit margin, regulatory compliance, sales, stock management

## Centres d'intérêts

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Reading, Research, Public, Speaking, Volunteering, Helping