Front Office Manager

Né(e) en 1993 · 605104 Kottakuppam · 5 à 10 ans d'expérience · Réf. 251229150808

Ma recherche

Contrat recherché : Tout contrat
Zone : Hauts-de-France
Mobilité : sur toute la région
Rémunération : a étudier
Secteur : Batiment

Formations

12/2013 — Bac +3 — Tagore Arts College
B.A. in Sociology

Expériences professionnelles

02/2022 - à ce jour — Front Office Manager
Oversee front desk operations, guest check-ins/check-outs, and reservations. Manage and train front office staff, ensuring exceptional customer service.
12/2019 - 12/2021 — Crew Service
Processed customer orders, managed payments, ensured a high-quality dining experience. Maintained cleanliness and hygiene standards.
12/2015 - 12/2018 — Front Office Manager
Led front office operations, including guest interactions, reservations, and check-ins/check-outs. Handled guest feedback and resolved issues.

Langues

English (courant), Tamil (maternelle)

Atouts

Front Office Management, Guest Service & Conflict Resolution, Team Leadership & Training, Online Booking & Scheduling Systems, Time Management & Operational Coordination, Microsoft Office (Word, Excel, Outlook), HTML, XML, Adobe Photoshop

Fiche anonyme — l'identité et les coordonnées du candidat sont communiquées aux recruteurs qui en font la demande sur pmebtp.com.